

## SCTA REGULAR BOARD MEETING

April 4, 2018

### MINUTES

The regular meeting of the Board of Directors of the Spruce Creek Trail Association was called to order at 09:05 am on Wednesday April 4, 2018 by President Bob Hawkins. The meeting was held at the community Pavilion. Present were Bob Hawkins, Craig Fletcher, Lindsay Cobb, Brenda Goett, Lorraine Coriaggio, Linder Powell, and Sue Bertch, (Karen Forseth-absent)

#### **Minutes of Wednesday March 14, 2018 Meeting- Lorraine Coriaggio**

The minutes of the March 14, 2018 meeting were sent to all board members via email prior to the meeting for review. Bob Hawkins asked if everyone had an opportunity to read the proposed minutes and if any changes needed to be made. All board members present declining to add or change minutes and motion was made to approve minutes as presented in email. The motion was seconded, and minutes were approved by unanimous voice vote (7-0) and will be posted on the website and Facebook site.

#### **Treasurer's Report- Brenda Goett**

Brenda reports our account balance is \$12,249.59. Gave account for bills having been paid and line item deposits since last meeting. A motion to accept her report by unanimous voice vote 7-0. Documents will be posted on website and Facebook site.

#### **Trail report- Craig Fletcher**

*Evergreen Trail-* The Workday on Evergreen trail was productive with an excellent turnout. The entrance to the Evergreen trail at the Evergreen Drive entrance, was regraded and defined with the repurposed rip-rap rocks. These were placed and stacked to define the trail head and reroute water runoff to the correct side of trail, encouraging drainage down to the culvert, which was also cleaned out and reformed with riprap rock retaining walls. Hopefully this will funnel the large amount of rainwater, to facilitate its drainage into the culvert pipe and keep it from continuing down and eroding the trail.

*Wildcat Den Trail-* Bricks purchased to sure up stepdown spot into the creek. This is where the force of creek water eroded the material packed into the stepdown area previously, during a

heavy rain. A Workday is to be scheduled to complete this task as manpower and equipment is available.

*Proctor Ridge Trail-* Craig reports speaking to Roger and Joyce in regard to an area on this trail adjacent to their property needing attention. They have offered to allow a reroute around this area through their property to alleviate the tremendous amount of time and cost to repair that part of the trail. Craig will discuss this further with Roger and report back as to the details of the proposed reroute.

Also, Craig reports having difficulty with accessing the trail log to add files for his trail reports. Sue Bertch and Craig will work together to locate the problem so he can complete his posting of trail workday reports ASAP.

### **Upcoming Community Yard Sale**

The Community Yard Sale is scheduled for Saturday and Sunday, April 13-14, 2018 . Lindsay volunteered to take the responsibility for helping members interested in participating, via e-blast and social media to the pavilion's availability, for those members who are still interested in participating. However, this year, the pavilion will be made available without any additional formal Board involvement.

### **Evergreen Reroute and Southfork Lease Agreement- Bob Hawkins**

Evergreen Trail survey marking meeting with surveyor and crew finally scheduled for Thurs or Fri of this week with actual survey to be done next week. The survey is the last thing needing to be done before the lease agreement can be signed by the property owners. Once signed, Craig will schedule a workday to incorporate the reroute into the existing trail. We are excited to see this project accomplished and look forward to getting this trail reroute complete, so everyone can safely enjoy, the beauty of the Evergreen Trail, in the next few weeks.

The lease agreement with Ricky Rains is on hold as his court case is still pending. We will not be able to complete the lease agreement process until this situation is resolved, so we are in a holding pattern with regards to his specific lease agreement.

### **Recognizing Commercial Memberships and Commercial Sponsors**

Board members discussed the possibility of making plaques with wood or metal and positioning them in a designated place on the pavilion wall for commercial members and commercial sponsors. This was tabled until the next meeting.

### **Recognizing volunteers**

The bi-annual Workday Volunteer Celebration, for all those who volunteer their time and talents for the SCTA, will occur on June 2, 2018 and December 7, 2018, this year. These events will be posted on the calendar. We look forward recognizing the efforts and accomplishments of all their hard work.

### **New Software- Sue Bertch**

Sue reports she is managing with the GoDaddy software which is paid up until next year. Since Gmail gives free 15 gig iCloud storage with subscription, we may want to investigate switching to a Gmail account in the future. She was able to copy stored SCTA files from previous Board Secretary Joe Goett's iCloud storage account at his request, so they can be maintained by the SCTA in a format exclusive to SCTA control. She continues to look for ways to upgrade and improve existing electronic communication storage and will keep the Board informed.

### **Entertainment**

Discussions about providing Band or DJ entertainment for potluck suppers. Options for how payment for these services would be collected or if the SCTA would provide as a service to its members. After much discussion, Lindsay Cobb volunteered to look into securing a band for the May potluck with an email asking members to support the entertainment by letting them know about the taking up of a collection at the May potluck, to pay the bands approximate 200.00 fee. At that time, the Board will review the process and amount collected and decide if this will be something we will continue to offer in the future commensurate with membership response.

### **Update signatures for SCTA bank account with First Volunteer Bank.**

Treasurer Brenda Goett reports needing to remove Jan Freed from signature authorization for SCTA checking account and add Craig Fletcher ASAP as she is going on vacation in May and will be away for 2 months. She will prepay approximately 3 months of utilities and give Bob Hawkins the checkbook before she leaves on vacation.

### **Community Activities Coordinator**

Linder Powell volunteering to head up a committee for coordinating fun activities for the community along with seeing if some of those ideas could also double as fundraisers. She has some ideas and looks forward to bringing the community together with fun events. She is going to start with preliminary work on a flag run and will report back to the board with specifics after the May elections.

### **May Board Position Elections**

Sue Bertch, Craig Fletcher, Lori Leroy and Joyce Pickard have already advised the Board of their wish to run for one of the 3 Board positions available, at the May potluck elections. If anyone else is interested, and qualifies per SCTA bylaws, please send an email to Bob Hawkins-President so you can be put on the May ballot.

### **Hemlock treatment seminar**

Linder Powell called for times and dates a seminar could be scheduled at our pavilion for the community. She will bring dates and times available for review at next Board Meeting. Sue scanned the pamphlet so it can be sent to membership

### **Formally appoint open positions for Secretary and Vice-President**

A motion was made for Lorraine Coriaggio to fill the Secretary position and Sue Bertch to fill the Vice-President position until the May elections. This motion was seconded and approved unanimous by voice vote 7-0. Lindsay Cobb volunteered to take over the responsibility for sending out the E-blasts until board positions and responsibilities are decided after the elections.

### **Adjournment**

Motion to adjourn meeting, seconded, and approved by unanimous voice vote (7-0) at 10:13 am.